Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**S.E.S. COLLEGE**
Name of the head of the Institution	**Dr.Dominic Thomas**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04602231145**
Mobile no.	**9447449390**
Registered Email	**sescollege.skprm@gmail.com**
Alternate Email	**iqacsescollege@gmail.com**
Address	**SES College, Sreekandapuram Sreekandapuram P.O Kannur**
City/Town	**Sreekandapuram**
State/UT	**Kerala**
Pincode	**670631**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Baby Thomas**
Phone no/Alternate Phone no.	**919400830766**
Mobile no.	**9447449390**
Registered Email	**sescollege.skprm@gmail.com**
Alternate Email	**iqacsescollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sescollege.ac.in/public/downloads/AQAR%202015-16%20new.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sescollege.ac.in/public/downloads/CALENDAR%20SUMMARY%20-2016-2017.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.55**	**2016**	**29-Mar-2016**	**28-Mar-2021**

6. Date of Establishment of IQAC	**01-Jul-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meeting of IQAC	01-Jun-2016 4	12
Feedback from various stakeholders are collected	15-Feb-2017 1	300
Conducted multidisciplinary seminar series for students	27-Feb-2017 3	150
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SES College Sreekandapuram	Refund of fees	State Government	2016 300	449080
SES College Sreekandapuram	Walk with a scholar programme	State	2016 365	242500
SES College Sreekandapuram	Additional Skill Acquisition programme	State	2017 365	16500
SES College Sreekandapuram	National Service Scheme	State	2017 365	88650
SES College Sreekandapuram	NCC	State	2017 365	152865
SES College Sreekandapuram	Scholar Support programme	State	2017 365	225500
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Administrative and Academic Audit • Promoted gender equality by providing awareness programme • Planning of Academic year • Remedial coaching for improving results

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct orientation programme for the first year students	Conducted orientation program for first year students and their parents at the beginning of their academic year and Students get motivated
To Conduct a counselling camp for the students	Conducted counselling camp and provided personal counselling for the needy students
Promote students to participate in arts and sports programmes	More students were participated in arts and sports events
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management Committee	01-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017

Date of Submission	03-Mar-2017

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College uses partial Management Information Systems in its operations.

The college uses College Management System (version 2.2) which is developed by Relent Software Technology, Payyanur. Library and office are the two main functions in which MIS is in operational.Management Information System is LAN based application with various types of User Interface (UI) and Role based Application. The application offers various modules to support Office Management, Academic Management and Student Management. In office, recording of attendance, production of various marks of internal reports related to the students are performed using the Management Information System software. Percentage of attendance of each student, list of students who have attendance below the prescribed limit by the University and hourly attendance of students during a particular semester etc. can be produced easily using the software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution runs as per of Kannur University statutes and guidelines. The design and implementation of curricular aspects stay in sync with the university academic calendar.. Faculties of our college are involved in the designing of curriculum. College took all the initiatives to successfully implement the revised 2014-15 curriculum . Our teachers made earnest effort to effectively impart the curriculum. Teachers of our college contribute in the designing and detailing the programs and courses offered . Our faculties take part in syllabus reforms and modifications. The college ensures an effective imparting of the curriculum provided by the university.These teachers aid in the setting up of course and programme objectives, construct effective techniques for its implementation, and selecting appropriate learning materials . Every effort is made from the side of the faculties for upholding the vision and mission of the institution. The institution attempts to equip our students in the newer realms of academic evolutions and the new thrust areas arising is addressed through its curriculum.The need for continuous upgradation in today's dynamic society is addressed by the college Attempts are made to incorporate the technological advancements along with the values of traditional teaching learning transactions .The institution thus equips the students to cope and do well in the current society. Our college ensures effective implementation and delivery of the syllabus and curriculum structured by the university. At the very onset of an academic year a common orientation programme is conducted for parents students and teachers. The institution encourages students to understand the ideas and values put forth through the curriculum. The time frame for completing the syllabi (in-tune with the university academic calendar) the conduct of internal examinations are also discussed during this session . In order to improve student potential the institution provides

adequate sessions, providing complementary remedial measures.					

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	01/06/2016	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	01/06/2016	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics (Semester VI)	37
BBA	BBA (Semester IV)	27
BBA	BBA (Semester VI)	20
BCom	BCom (Semester VI)	33
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
Our institution ensures efficient imparting of curricular values and ideas, adhering to the university objectives and outcomes along with the institution's vision and mission by Enkindling the light of knowledge and spreading the light of wisdom. As a deserving and sweet reward for the effort , our institution was awarded B Grade by National Assessment and Accreditation Council(NAAC), an autonomous institution of the University Grants Commission (UGC) that assesses and accredits higher education Institutions in India, with a Cumulative Grade Point Average(CGPA) of 2.55 on their 4 point scale in its first cycle of visit on 2016. The institution from its inception made remarkable strides and progress catering to the academic aspirations of the less privileged and marginalized people of this rural locality who were kept apart from receiving quality higher education opportunities mainly due to the remoteness of its geographical features. The academic community of the college along with the respective stake-holders: parents, alumni,students, teachers and management are striving for the fulfillment of our motto Lead Kindly Light, of uplifting the socially,economically and educationally backward community of the area. To aid us in this process the institution conducts structured annual feedback from all its stakeholders (parents, alumni,students, teachers and management and makes necessary reforms and redress the grievances brought forth. The institution has always been democratic and inclusive in receiving creative suggestions and constructive criticism. Every stake holder at our institution has a say in how the system functions: in pointing out its benefits and draw backs and for seeking out plausible solutions. These ideas are then discussed at the managemental level and necessary measures are made to enhance the benefits and redress the grievances. Each and every single students of the institution is provided the opportunity to express their opinions. Student feed back is conducted annually by means of our structured curricular feed back form enquiring about various aspects of teaching learning and their suggestions on improving the academic environment. The parents of our students always keeps in touch about their childrens academic and other performances. So their opinion and the ideas about the institution formulated from the feedback of their children holds much weight and their feedback has immense value in ensuring the betterment of the college, as they are an essential part an active stake holder in our system. Feedback forms are distributed and collected. Here the parents can fill the details, raise issues which seek to be addressed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	BCA(Self Financing)	25	15	13
BSc	Computer Science(Self Financing)	24	6	6
MA (Journalism)	Journalism	25	39	16
BSc	Physics	33	425	33
BSc	Mathematics	29	451	25
BSc	Chemistry	29	536	29
BCom	Cooperation	50	1116	50

BBA	BBA	29	912	29
BA	Economics	40	752	40
BA	English	39	690	39
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	722	73	34	9	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
53	41	4	5	1	7
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is established to promote and sustain a student friendly academic environment in the campus. Each department has assigned tutors to mentor the students. A tutor is in charge of a class and the person is to act as a mentor to the students under him. The mentor is supposed to meet students individually and in groups and is supposed to assist and motivate them in academic matters. During the mentoring sessions the talents of students are identified and they were given training to develop the other skills also. This also involves motivational engagements. There are various programmes initiated by the Government of Kerala and Higher Education Department for the empowerment of students also implemented in our institution which includes WWS, SSP and ASAP. WWS programme aims at giving necessary orientation to needy students, to prepare them for employment and give them necessary guidance, motivation and necessary mental support to identify appropriate areas for higher study as well as employment. The mentoring process involves internal and external components. Internally 90 students are selected and are assigned to 15 faculty members. They are to mentor the student to reach his academic goals. External mentors are selected from industry or other professions. The students were given external classes on different areas. Additional Skill Acquisition Programme (ASAP) is the third specific mentoring programme in the college. The Programmes aims at equipping selected students with skills in Communication, IT and selected areas of industry and service sectors.SSP is a turning point were attention is focused on teachers as flag holders. The weaker students get additional attention and they get an opportunity to learn the concepts and ideas which are difficult for them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
795	53	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

53	25	28	28	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr.Sreekumar.N M	Assistant Professor	AISHE Certificate

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MAT	6th	20/04/2017	16/06/2017
BSc	CHE	6th	20/04/2017	16/06/2017
BCom	Computer Application	6th	20/04/2017	19/06/2017
BCom	Cooperation	6th	20/04/2017	19/06/2017
BBA	BBA	6th	20/04/2017	19/06/2017
BA	ENG	6th	20/04/2017	21/06/2017
BA	ECO	6th	20/04/2017	21/06/2017
MCom	IB	4th	26/05/2017	17/11/2017
MCom	Finance	4th	26/05/2017	17/11/2017
BCA	BCA	6th	20/04/2017	16/06/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (C I E) System is followed in the institution . An orientation programme is arranged for the first year students to familiarise them with the changing environment from the higher secondary level to the college level. Being an affiliated college, all the major evaluation reforms of the university are adopted by the institution. Students progress is evaluated through assignments, seminars,viva voce model examinations, lab involvement , completion of practical and submission of records. Class tests are conducted regularly by the teachers as a teaching learning activity. Two internal examinations are conducted during each semester apart from the model examination. Assignment topics and the dates for submission are announced to students sufficiently earlier and the scripts are returned after evaluation. Seminar topics are either listed or directions given in the syllabus itself for each course in the case of all programmes. Internal marks., Continuous assessment marks , final examination marks, attendance details, achievements and academic programme drawbacks of the students are discussed with parents. The work of internal evaluation is done by all the individual faculty members and submitted to the University Online. Students were given chances to raise complaints if any. The Continuous Internal Evaluation System Provides an effective tool to monitor the academic progress of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar and examination schedule are prepared at the beginning of each academic year. An action plan is prepared by each department at the beginning of each semester. Based on the action plans inputs from the departments, the college prepares academic calendar , making the dates for the internal examinations and the observation of special days in the calendar. 2016-17 S.E.S. College Academic Calendar shows 01/06/2016 Reopening after Summer Vacation 06/06/2016 Environment Day Activities 20/06/2016 Reader's Day Programme 12/07/2016 First Semester UG Classes begin 20/07/2016 Semester IV PG exam begins 27/07/2016 Semester II PG exam begins 29/07/2016 03/08/2016 onwards Internal Examination for I, III, V Semester UG, Endowment Day 15/08/2016 Independence Day Activity 09/09/2016 College Closes for Onam Vacation 20/09/2016 College Reopens after Onam vacation 02/10/2016 03/10/2016 onwards Model Examination for the I. III and V Semester UG, Gandhi Jayanthi 02/11/2016 V Sem UG Exams begin 10/11/2016 V Sem UG Exams end. 16/11/2016 III Sem UG exams begin 29/11/2016 III Sem UG Exams end 30/11/2016 College closes for semester break, Commencement of Centralized Valuation Camp 01/12/2016 1Sem UG Exams begins 14/12/2016 I Sem UG Exams end 23/12/2016 Christmas Vacation Starts – NSS Camp Starts 03/01/2017 College Reopens after Christmas holidays 05/01/2017 Union Inauguration 18/01/2017 Fine arts day 26/01/2017 Republic Day 27/01/2017, 06/02/2017 onwards Internal Examination began for the II, IV, VI Semester UG, 13/02/2017 1Sem PG Exams begins 20/02/2017 onwards Model Examination begin for the II, IV,VI Semester UG, 26/02/2017 College Day 27/02/2017 'Convergence' Multi disciplinary seminar series 28/02/2017 'Convergence' Multi disciplinary seminar series 01/03/2017 'Convergence' Multi disciplinary seminar series 04/03/2017 VI sem UG exams begin 15/03/2017 VI sem UG exams end 18/03/2017 IV Sem UG exams begin and IVth Sem. PG exams End 25/03/2017 IVth Sem. UG exams end 31/03/2017 College Closes for Summer Vacation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sescollege.ac.in/public/downloads/PO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	Computer Application	22	19	86.36
M Com	MCom	Finance	19	9	47.36
MCJ	MA (Journalism)	Journalism	15	11	73.33
PHY	BSc	Physics	26	21	80.77
CHE	BSc	Chemistry	22	19	86.36
MAT	BSc	Mathematics	22	13	59.09
COM	BCom	Cooperation	33	17	51.52
BBA	BBA	BBA	21	14	66.67
ECO	BA	Economics	24	10	41.67

ENG	BA	English	29	22	75.86
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">Nil</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Entrepreneurship development program	Economics	17/01/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/03/2017	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/03/2017
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2016	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	Nil	Nil	2016	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	15	1	0
Presented papers	0	3	0	0
Resource persons	0	0	0	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Entrepreneurial Development Programme	NSS Units of SES College	2	60
Snehasparsham Pudava vitharanam	NSS Units of SES College	6	160
Kaithangu Programme	NSS Units of SES College	5	40
Snehaveedu nirmanam	Sreekandapuram Police and Excise departments and NSS Units, SES College	10	50

Charity home visit	Samaritan charity home and SES College, NSS Units	2	20
Manavakarunya yathra	Kidney federation of India, NSS Kannur University and SES College NSS Units	25	550
Nature camp	Forest department and SES College NSS Units	2	38
Charity Home Visit	Chakkarakkuttan Balasadan and SES College NSS Units	1	20
Town cleaning	JayCees Sreekandapuram and NSS Units SES College	2	40
Child care programme	Kottur U.P School and NSS Units SES College	2	30

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatch Bharath	SES College, NCC and NSS Units	Sreekandapuram town cleaning	3	50
Swatch Bharath	SES College NSS Units	Campus cleaning	10	400

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
nil	nil	nil	01/06/2016	31/03/2017	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/03/2017	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2209537

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
Campus Area	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Relent College Management	Fully	5.4.45	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	01/06/2016
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	94	79	24	7	0	3	9	10	0
Added	0	0	0	0	0	0	0	0	0
Total	94	79	24	7	0	3	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Multimedia Production Facility	http://sescollege.ac.in/resources-facilites/academics/econtent

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10	562452.5	25	2043076.03

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college, gives great prominence for creation, maintenance and upkeep of the entire infrastructure necessary for the effective teaching learning positive development and efficient maintenance. The primary responsibility of the college for developing the college infrastructure lies within the governing body of the college under its direction. The college administration makes use of the aids from central and state governments, the UGC and management to maintain the facilities. Issues are discussed in the staff council, IQAC and governing council and necessary measures are taken. The annual maintenance is done to computers and printers. Facilities provided in the departments are checked frequently by the principal and ensures that they function properly. The non teaching assists in proper maintenance of the system. In terms of the library, books are arranged in a simple but systematic manner to help the user locate the books easily. Periodic upgradation of books and journals are done according to the needs of the students and faculties of various departments. As a result of this some quality periodicals are added to the library. Purchased 63 quality journals within the limit of Rs 151700.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	7	3415
Financial Support from Other Sources			
a) National	E-Grant,Snehapoorvam Scholarship,Post Metric Scholarship	549	1548605
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Teaching	04/07/2016	156	SES College (Aided)
Peer Teaching	08/07/2016	439	SES College (Aided UG)
Bridge Course	25/07/2016	137	Departments of Physics, Mathematics and Commerce
Tutorial Session	05/07/2016	703	SES College (Aided UG)
Soft Skill Programme	05/09/2016	98	Dept of Economics
Adolescence counselling	10/10/2016	100	Dept of Economics
Sporken English tutorial course (SPACE) Space for talking grooming English	15/12/2016	14	Dept of English
Walk With Scholar	01/08/2016	90	Dept of Higher Education Kerala
Scholar Support Program	01/08/2016	150	DEpt. of Higher Education, Kerala
Yoga Day	21/06/2016	150	NSS

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2016	Target - An entrance coaching activity	15	0	3	0
2016	Class for carreer counselling	0	90	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Big News Live,Reporter TV	4	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	7	BSc Physics	Physics	Kannur University, ITM College, Mayyil, CUSAT, CMS College, Kottayam	MSc Physics, MSc Woods Science
2016	2	BBA	Commerce	SES College	MCom
2016	10	BA English	English	Kannur University, KMMGWC Kannur, Malabar BEd training college Peravoor, Govt.	MCJ, MA English, BEd

2016	6	BA Economics	Economics	St. Josephs College, Pilathara, Nirmalagiri College, Koo thuparamba, Govt. Brennen College, Dharmadam, EKNM Govt. College, Elerithattu	MA Economics ,MSW
2016	7	BSc Mathematics	Mathematics	PKM College, of Education, CMS College, Kottayam, PRNSS College, Mattannur, MG College, Iritty, Payyannur College, Payyannur	MSc mathematics, B.Ed, BCA
2016	11	BSc Chemistry	Chemistry	CAS, Pattuvam, SN College , Kannur NIT, TIRUCHIRAPPA LLI Kannur University, Pondichery University, NSS College Pandalam,	MSc Chemistry, MSc Computer Science

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GMAT	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Business Quiz	Inter College	38
Kannur University Inter College basketball for men Championship	University	112
Kannur University Inter College boxing for men Championship	University	90
Kannur University Inter College Olympic qiz competition	University	22
Anual Atheletic meet	Institution level	96
Fine arts day	Institution level	595
Onam Celebration	Institution level	200
Christmas Celebration	Institution level	130
New Year Celebration	Institution level	340
College day	Institution level	387
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	bronze medal (All India University Inter-collegiate) Taekwondo Championship	National	1	0	10849	Rumaisa.K
2016	Basket Ball fourth position	National	1	0	10638, 10642, 10641, 10640, 10639, 10954, 10953	Amrutha.A.S, Blessy Mohan, Mimnu Benny,Sanika Saju, Shamini.K.K, Nijila.v.S, Aswathi.K.C
2016	Basket Ball	National	1	0	10522, 10955	Ahana.S.R, Dhanya N.U
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The exemplary activities done by the college union during the year 2016-17 were very creative and which were helpful for the students in identifying the social

commitments and their talents. The elected college union was excellent in focusing both academic, cultural, literary, artistic and athletic tastes of each student and conducted so many programmes with in a short period. The college union is proud to list some of them. Each of the programmes were big success due to the presence of many great guests. We could conduct the releasing of the magazine named paathi done by the previous college union. The programme was inaugurated by well known film director and a social worker Sri. Shery. The inaugural functions of all associations were conducted and the college union inauguration was a grant ceremony. It was done by Sri. Muhammad Perambra and the fine arts inauguration was done by Sri. Arun Alat the famous singer. The college union could conduct a nine day arts festival previous to the University arts fest. After this college arts fest our students could participate in 15 single items and 4 group items in the University arts fest conducted at L. B. S Engineering college. The students named Aneesh Augustin and Ayisha Naurin won 1st price in screenplay writing and hindi short story writing respectively. Amala jose won 2 nd price in hindi poem writing and Sherin got 3 rd price in urudu poem writing. All group items got special mention in the arts fest. The sports day was inaugurated by our principal Dr. Domenic Thomas sir. Other than this programmes the college union could conduct union tour, new year celebration, christmas celebration etc and the union is very proud that they could release a magazine named Pashi .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Economics, English and Chemistry Departments conducted Annual Alumni Meet. Dept. of Economics conducted Annual Alumni meet held on 11/03/2017 at SES college. 25 students participated. They donated a clock to the Department Dept. of Chemistry conducted Annual Alumni meet held on 14/05/2017 at SES college. 11 students participated. Dept. of English conducted Annual Alumni meet held on 11/04/2017 at SES college. 15 students participated.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A culture of decentralization and participative management is trained within the college by making various departments, units, cells, committees more responsive and accountable towards a numerous of academic and non-academic processes. Every key initiatives at the college is extensively discussed among the stakeholders and a final decision is taken after gaining consent in the specific topic. The department heads in discussion with the respective faculty members are permitted to prepare and plan a schedule of their work, timetable, workload, educational tours, etc. Particular departments are also allowed to identify departmental requirements in terms of equipment, books, furniture, guest faculty, support staff and other infrastructural facilities, and prepare

proposals. Also, the coordinators, conveners, teachers in charge of different committees and cells are legitimate to chalk out and execute their plan of action in cooperation with other members. The students' representatives present in various committees represent the students in the panel. The recommendations of the departments, committees and cells are implemented with the agreement of the college council which ensures the advanced level of decentralization in the management.There is a staff club in the college which is an informal body but functions as a unifying factor among the members of staff and organizes various social, cultural and welfare activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admissions to the courses are conducted through a transparent and smooth procedure as per the Government and University norms. The University has provided a single window system for admission to UG and PG courses. It is an online platform and students can apply for courses of their choice from the comfort of their home. Fees can also be paid online. They have to approach the college only when the seats are allotted.
Industry Interaction / Collaboration	Interaction with industry is promoted among students through their project work. During the study tours, which is a compulsory part of the academic programme, industry visits are organized and students are getting opportunity to industry interaction.
Human Resource Management	The human resource of the college consists the teachers, the nonteaching staff and the students. The teachers are managed as per the code of conduct prescribed by the UGC as well as the orders issued from time to time by the state Govt. and the university, and the non-teaching staff by the latter.
Library, ICT and Physical Infrastructure / Instrumentation	S E S College campus is spreads over an area of over 22.5 acres. In addition to the classrooms, additional structures are co-operative store, canteen, open-air auditorium, ladies hostel, security rooms etc. We have more than 25 classrooms, department staff rooms, laboratories,general library, department libraries, computer labs, auditorium, Principal's office, administrative office, NCC rooms, girls' rest room etc. The general

	library has more than16500 books and journals in English and Malayalam. The library is fully-automated. All the Departments have separate department libraries.
Research and Development	Research and Development is a relatively weaker area as far as the college is concerned.
Examination and Evaluation	Being an affiliated college, the external end-semester examinations are conducted by the university. In each semester the college conducts a centralized internal examination in addition to the class test papers. The centralized internal examination is run by an examination committee under the leadership of an experienced senior faculty member. The function of the committee takes place in a systematic way in which work schedule of invigilation duty circulates among the faculty members
Teaching and Learning	The college adopts a variety of participative and problem solving methods for curriculum transaction. Continuous teaching, learning and evaluation process strengthened during the year.
Curriculum Development	The institution works in an affiliated system in which the academic programmes and curriculum are supervised by the University. However many faculty members are part of Kannur University Board of Studies members, accompanying with the framing and restructuring of the syllabus. Through the careful planning and structuring of an academic Calendar, the institution accomplishes optimum curriculum delivery within the frame work of the curriculum regulated by the University. Apart from the academic calendar provided by the university, the college follows its own academic calendar for the schedule of class tests and internals.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Communication between different departments is done electronically.
Administration	The Administrative work is now partially computerized. Personal administration of the college is managed with the help of SPARK. In SPARK the service details of the

	employees including salary and leave sanction is processed.
Finance and Accounts	Salary of faculty members and office staff is directly transferred to the bank account. Salary bills are prepared by using the SPARK software implemented by the Government of Kerala. All the financial procedures are subjected to Internal and External audits
Student Admission and Support	University's single window online admission procedure is strictly followed. It is done through university online platform. The Admission Committee is responsible for the admission procedures of the graduate and postgraduate students
Examination	We firmly follow the academic calendar of university for internal and external exams. Registration of exams is done through the university online platform.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Preju K Paul	Scholar Support Program	Nil	1000
2016	Dr. Reena Sebastian	International conference on EMERGING TRENDS IN APLIED MATHEMATICS AND COMPUTER SCIENCE	Nil	1500
2016	Nasreena P K	77th Indian History Congres	Nil	1500
2016	Punnya Prakashan AK	Walk with a Scholar	Nil	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Seminar on Higher Egu	Nil	22/07/2016	22/07/2016	26	0

	cation- Emerging perspectives and challenges : orientation program for newly appointed and fulltime faculty members					
2017	Nil	IT orientation for non teaching staff members	28/01/2017	28/01/2017	0	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Commerce and Banking	2	08/02/2017	01/03/2017	21
Orientation programme	1	20/02/2017	20/03/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	28	0	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Most of the welfare schemes available to the Government employees are also applicable to the permanent faculty. The major welfare measures include: 1. Pension scheme (Contributory since 2013 April). 2. Provident Fund with loan facility. 3. Group	Most of the welfare schemes available to the Government employees are also applicable to the permanent supporting staff. The major welfare measures include: 1. Pension scheme (Contributory since 2013 April). 2. Provident Fund with loan facility. 3.	Government aid for minorities (OBC and others), SC/ST Scholarship,Scholarship for differently abled students, Canteen facility, Cooperative store and College Bus facility, Bike parking area

Insurance scheme. 4. Death-cum-Retirement Gratuity. 5. Group Personal Accident Insurance Scheme. 6. Commuted Leave, HPL, Casual leave, Medical leave, Earned Leave, Loss of Pay Leave, Leave on Duty. 7. Maternity Leave for mothers (6 months) 8. L.T.C. 9. Medical Reimbursement. 10. Miscarriage Leave. 11. Faculty Development Programme, Post Doctoral Fellowship with salary for Career Advancement Scheme of faculty. 12. Festival allowance and advance. 13. Festival month salaries are credited earlier than the usual pay date in the case of some popular festivals. Cooperative store, Canteen and car parking area (some of theMost of the welfare schemes available to the permanent employees are also applicable to the faculty to the governmend supporting staff. The major welfare measures include: 1. Pension scheme (Contributory since 2013 April). 2. Provident Fund with loan facility. 3. Group Insurance scheme. 4. Death-cum-Retirement Gratuity. 5. Group Personal Accident Insurance Scheme. 6. Commuted Leave, HPL, Casual leave, Medical leave, Earned Leave, Loss of Pay Leave, Leave on Duty. 7. Maternity Leave for mothers (6 months) 8. L.T.C. 9. Medical Reimbursement. 10. Miscarriage Leave. 11. Faculty Development Programme, Post Doctoral Fellowship with salary for Career Advancement

Group Insurance scheme. 4. Death-cum-Retirement Gratuity. 5. Group Personal Accident Insurance Scheme. 6. Commuted Leave, HPL, Casual leave, Medical leave, Earned Leave, Loss of Pay Leave, Leave on Duty. 7. Maternity Leave for mothers (6 months) 8. L.T.C. 9. Medical Reimbursement. 10. Miscarriage Leave. 11. Festival allowance and advance. 12. Festival month salaries are credited earlier than the usual pay date in the case of some popular festivals. Cooperative store, Canteen and car parking area are also applicable to the supporting staff. (some of the above mentioned facilities are also provided by the management to the full time supporting staff)

Scheme of faculty. 12. Festival allowance and advance. 13. Festival month salaries are credited earlier than the usual pay date in the case of some popular festivals. Cooperative store, Canteen and car parking area. (some of the above mentioned facilities are also provided by the Management to the full time faculties.)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution is a government aided institution. All the financial procedures are subjected to internal and external audits. Financial audit is done regularly as per Government of Kerala regulations and Accountant General. Internal audit is regularly conducted by the management. In addition to these the funds received from external agencies are audited by a practicing Chartered Accountant. The college also submits the audited utilization statements and certificates to the respective funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	4118121	Purchase of college bus, furniture and fittings, laboratory equipment and water purifier etc.
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6.4.3 – Total corpus fund generated

8142404.10

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Internal Audit Committee
Administrative	No	Nil	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA contributed towards conducting seminars, Onam celebrations and college Union Fine Arts Festival

6.5.3 – Development programmes for support staff (at least three)

1. Seminar on Higher Egucation-Emerging perspectives and challenges : orientation program for newly appointed and fulltime faculty members 2. IT orientation for non teaching staff members 3. Staff members are permitted to attend various faculty development programs like short term, orientation, refresher course etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Constituted Internal Audit Committee to conduct internal, academic and administrative audits. 2. Started Founders Day programme to bring together all the stakeholders of the college including Alumni, retired staff etc . and decided to conduct this programme yearly. 3. Introduced Professional Development Programme for the supporting staff

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Regular meeting of IQAC	01/06/2016	01/06/2016	31/03/2017	12
2017	Conducted multidisciplinary seminar series for students	27/02/2017	27/02/2017	01/03/2017	150
2017	Feedback from various stake holders are collected	15/02/2017	01/06/2016	31/01/2017	300
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personal Counselling	01/06/2016	31/03/2017	100	32
Entrepreneurship development program	10/10/2016	10/10/2016	45	40
Adolescence Counselling	10/01/2017	10/01/2017	95	15

Cunselling Camp (Interospection)	27/01/2017	27/01/2017	56	10
Anti Ragging awareness program	10/08/2016	10/08/2016	100	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution encourages awareness on environmental issues among its students ,generating in them the immediate need for addressing the issue. Our institution at various level ensures the active participation of its members on various environmental activities : staff as well as students learning through experience .Walking the path not just reading in the texts but through exploring the vast mystic ambiance by being a part of nature through its various clubs and programs like NSS, NCC and inculcating the need as well as values, which is the need of the hour. A few of our efforts include activities undertaken by our NSS, NCC, Nature Club etc. like 1. Plastic free campus - Ensures the campus free from the non bio- degradable pollutants and promotes nature friendly practices . the waste is collected and ensured that it is properly managed thus preventing harm to the environment 2. Green landscaping- enhancing the green canopy by planting more trees 3. E waste management- Electronic waste is collected, stored and utilized efficiently , ensuring no harm. The programme was led by the Departments of Economics and Commerce. 4. Waste management - Waste is collected and managed properly, through various means like creating fertilizer compost. The programme was led by the Department of Chemistry. 5. Nature study camp- students are provided the opportunity for learning through experience . through exploring the vand being a part of nature through its various clubs and programs. Three day natural camp was organised by the NSS Units of the College at Aralam Wildlife Sanctuary. 6. Plantation- furnishing the campus with the green through planting more trees 7. Pollution free campus - ensures pollution free campus through various steps for eg: shifting of the parking lot outside of the campus 8. Renewable energy source - Solar panel 9.For creating environmental consciousness among students a program named "Mazha Nadatham" was organised by the College NSS Units. 10. The Department of Chemistry organised "Green Chemistry for Environmental Sustainability" program.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	0	1	25/06/201	7	Vayakkara	Financial	27

				6	House construction	and Physical support to solve their residential problem.	
2016	0	1	01/07/2016	1	Children's Care Programme	Supplied learning aids	32
2016	0	1	22/07/2016	1	Charity Work	Financial support to cancer patient	12
2016	0	1	23/07/2016	90	Chengalayi House construction	Manual work done by students in House construction	24
2016	0	1	15/08/2016	1	Town Cleaning in Sreekdandapuram	Plastic wastes are collected and send for recycling	31
2016	0	1	27/08/2016	1	Chakkarakkuttan Balasadanam	Supplied learning aids and necessary stationay	10
2016	0	1	27/09/2017	1	Snehaspar sham Puda vavitharanam	Supplied dress materials to poor families	10
2017	0	1	11/02/2017	120	Kanjileri House Construction	Financial and Physical support to solve their residential problem.	17
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	21/06/2016	Code of Conduct for students, Syllabus, Hostel admission procedure, leave details

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ifthar Party	30/05/2016	30/05/2016	32
Yoga day celebration	21/06/2016	21/06/2016	150
Manava Karunya Yatra	14/10/2016	14/10/2016	480

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution makes it a prime concern to keep the campus eco- friendly through the active participation of its members on various environmental activities. our endeavors includes activities like 1. - Ensuring Plastic/Pollution free campus by avoiding the use of non bio- degradable pollutants and promotes nature friendly practices . 2. Green landscaping- enhancing the green canopy by furnishing the campus with the green through planting more trees 3. Effective waste management- the waste both Electronic and other is collected and ensured that it is properly mananged thus preventing the harm to the environment 4.Usage of Renewable energy sources mainly Solar power . 5. Environment day celebration - planted 20 saplings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. SES MERITODIEM Merito diem ,the Merit day is a flagship programme coordinated by the faculty of our college. The college acknowledges the efforts put forward by the students in achieving excellence in academic and non academic fields of endeavour. The programme distributes endowment for the ones who have left their imprints of success in the respective academic year. A set of 40 endowments are bestowed to the ones who honoured the college by being part of its proud Alma mater. Apart from the department toppers, the college honours subject toppers, best sports person (male and female), NSS volunteers, NCC volunteers and the best user of the college library are honoured and recognized during this ceremony. The Best Student Teacher award is distributed during this event. The tutors identify the learning ability of the students by proper internal assessment and mentoring. Tutors initiate the ''student teacher" programme among the students. Here the advanced learners among senior students are given the opportunity to teach share with their juniors on the ideas dicussed in the curriculum. Some departments give cash awards and recognition (Best Student Teacher- EnglishChemistry Dept) to those student teachers on the basis of their performance.. 2.ECO MANUSCRIPT MAGAZINE The students were assigned to submit a manuscript magazine focusing on environment related issues. The creative ideas, writings, drawings, etc are depicted. So a platform showcasing their talents and presenting their views on environment issues was provided through this venture. Ideal names were given by students to magazines compiled through the writings of various departments. A presentation using technological aid PowerPoint was conducted by students representing each departments, where they explained the ideas ,name and the thoughts discussed in their magazine. All the departments participated actively and was encouraged and a prize was given to the department which made the best presentation content.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sescollege.ac.in/public/downloads/Best%20practices%20%202016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SES Clean and Green - SES College Sreekandapuram nestles in the scenic ambience of Sreekndapuram spreading across 22.5 acres offers a safe haven for a wide variety of flora. The lush greenary vegetation of the campus is home for a wide range of life. Our campus is a sanctum of knowledge where our students imbibe the sap of life staying in the lp of nature. Our campus offers a place of retreat in this hectic mechanic world and urges the students to go back to nature. The [lace is a safe canopy under which students are promoted to value and understand that nature that nurtures them an develop in them a ecological perspective. College is enriched with diverse group of plant, species to familiarize the students with the plant life the botanical names re displayed. A butterfly garden is maintained to enhance the richness of the campus. A pedestrian friendly path is created o be better connected with nature. Being aware about the nature brings up the aspects of ecological preservation and effective waste management Our institution has successfully implemented effective waste management system. a. Three day nature camp at Aralam: - The conservation, preervation and protection of nature are of t most importnat today. In order to be close with nature and to lern more about with nature the NSS volunteers of SES College attended 3 days national camp at Aralm Wild life sanctury. Nature camp allowed the stuents to gain first hnd knowledge about environment and enable them to live in close communion with nature. Te studebts learned more about the ecoogical diverity of the Aralam Wild life Sanctury. It was a wonderful experience to the volunteers as well. b. Sramadaan - In association with the Swachch Bhrath misssion, NSS volunteers participaed in Sramadaan one daycleaning programme. The programme was arranged for the awareness of keeping the surrounding cleaning and tidy nd toprevent the diseases. c. Vegetable Garden:-NSS units of SES College have a vegetable garden in the college premises. All the volunteers participted in nurturing and protectin the garden by pouring water every day and doing the necessary for its proper growth.

Provide the weblink of the institution
http://www.sescollege.ac.in/iqac/institutional-distinctiveness

8.Future Plans of Actions for Next Academic Year

• To strenghthen ICT facilities in the college • To increase the publication of the faculties • To add more books to the library • Conduct more anti ragging awareness program • More community connectivity programmes • More personal counselling to students • Introduction of department wise add on courses or certificate courses • Apply for new UG and PG courses • Encourage faculties to do research activities